



CONSULATE GENERAL OF INDIA

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No. Sit/Adm/861/04/2017

May 16, 2019

Notice Inviting Tender

Subject: Quotation for Comprehensive Annual Maintenance Contract

The Consulate General of India, Sittwe invites quotation from interested agencies, individuals for Comprehensive Annual Maintenance Contract for gardens in the Chancery premises and other two residential properties hired by the Consulate General of India effective from June, 2019.

2. The work involves complete maintenance of the gardens including sweeping of lawns, pruning of hedges, tending of flower beds, watering of plants, cutting of trees and branches, lawn mowing, garden waste removal, etc. In addition, the contractor will also undertake any other work related to maintenance of gardens. The cost of manure, fertilisers, seeds, plants, flower-pots, etc. if required, and garden maintenance related equipment will be borne/supplied by the Consulate. Interested parties, individual may visit the Consulate prior to submission of proposal for any clarification and location of the residential properties hired by the Consulate.

3. All interested parties/ individual may submit their proposal/ rate quotations in sealed enveloped, complete in all respect in the prescribed format (Annexure – I) to Head of Chancery, Consulate General of India, Sittwe latest by 28th May, 2019 (5 pm).

(Rajesh Kumar)

Consul & Head of Chancery

Quotation for Comprehensive Annual Maintenance Contract for gardens in Chancery and two residential properties

A. TECHNICAL BID

1.	Name	
2.	Address	
3.	NRC no. <i>(please attached photocopy)</i>	
4.	Mobile/ Tel. no.	
5.	Experience in garden maintenance, if any <i>(in years)</i>	

B. FINANCIAL BID

Sl. No.	Particulars	Rate per month (in Kyats)
1.	Rate quote for Garden Maintenance	
Total (in Figure)		

TOTAL IN WORDS:

a) I/ we hereby declare that the information given above are true to the best of my/ our knowledge.

b) I/ we agree that there will be no mid-term escalation in the rate quoted above during the annual contract period.

c) I/we agree that the Annual Maintenance Contract for gardens will be valid for initial one year period and thereafter, it will automatically be renewed for similar one year period at a time, with or without any increase in rates as agreed upon, unless terminated.

Date:
Place:

(Signature)
Name: